

September 6, 2018

Dan Rubins
MuckRock News
Department MR 57930
411A Highland Ave
Somerville, MA 02144-2516

57930-61585650@requests.muckrock.com

Re: Public Records Act Request –dated July 19, 2018; Received July 23, 2018

Dear Mr. Rubins,

We received your check for \$16.65. We are emailing you the following responsive documents:

1. Contract template documents:

Simple Service Agreement (for order under \$5,000) – 8 pages
Demonstration Agreement – 1 page
Professional Services Agreement – 15 pages
General Service Agreement – 19 pages

3. Polices and Procedures:

Procurement Manual – 68 pages

Sincerely,

Antoinette M. Mann

Antoinette M. Mann
City Clerk